

## CHILMARK PARISH COUNCIL

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### RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 23 AUGUST 2017

#### **PRESENT**

Name	Appointment
Mr P Boyles	Chairman
Sir R Packer	Vice Chairman
Mrs E Pelham	Councillor
Ms L Taylor	Councillor
Mrs A McGrail	Councillor
Mrs J MacDougall	Clerk
Members of the Public: 3	

#### **POINTS AND DECISIONS ARISING**

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p><b>Public Forum</b></p> <p>Incidents of Dog fouling have been on the increase and reported along the footpaths beside the church and towards the gate leading to the field as well as upon a private drive. This behaviour is regrettable and a notice should be published in Village Voice. Residents should be encouraged to be vigilant and help to deter offenders. Any photographic evidence might be useful. The deterrent signs have become faded and it was agreed that new signs might have more effect upon dog owners. The Chmn is able to source these. A dog poo bin is needed beside the B3089. The Clerk will enquire from Highways Dept if they are still supplied. Brambles were reported to be overhanging Dog Drove. This will be reported on "Mywiltsapp" to Wilts Council who will contact the landowners. The Chmn has written to landowners on Dog Drove, Becketts Lane and the Hollow to remind them to cut back foliage overhanging the road. If there is no response he will report it on "MyWiltsApp".</p>	Chmn/Clerk
48/17	1. <b>Apologies:</b> Wilts Cllr B Wayman, Cllr E Jack.	
49//17	2. <b><u>The Minutes of the Parish Council Meeting held on 5 July 2017</u></b> were proposed by the Vice Chmn and seconded by Cllr LT agreed and signed.	
50/17	3. <b><u>Declarations of Interest</u></b> Cllr LT as a near neighbour to No 8 Ridgeway and owner of No 6 Ridgeway.	
51/17	4. <b><u>Co-option of new Councillor</u></b> Mrs Anne McGrail was duly co-opted to the vacancy of Councillor.	

	A Declaration of Acceptance of Office was signed and the Clerk will notify the Electoral Office. Mrs McGrail is a householder but has no other interests.	Clerk
52/17	<b>5. <u>Revised Constitution</u></b> The Clerk had previously circulated a draft and the Vice Chmn commended it as an indicative short note of what binds the Parish Council but it would be more appropriate to be known as “Guide to the Activities of Chilmark Parish Council” rather than Constitution. The Chmn proposed this and all agreed.	Clerk
53/17	<b>6. <u>Village Maintenance</u></b> <i>Issues for Parish Steward</i> (There will not be a visit in August) <ul style="list-style-type: none"> <li>• The hedge at the Claybush end of Ridgeway which abutts the Children’s playing field needs trimming back.</li> <li>• Vegetation is overgrowing the road at the end of Cow Drove at the entrance to Wandle House. Cllr LT will report on “Mywiltsapp”.</li> </ul> <i>Quotations for removal of overgrown hedge/trees outside No 3 Fricker’s Paddock.</i> The Chmn obtained two quotes for the work to remove the hedge to ground level at the Fricker’s Paddock: John Rooke: £425 plus vat and Andy Yeoman’s £325 plus vat. To grind the stumps would cost an extra £216. All agreed to take the cheaper quote and not to grind the stumps. The Clerk will accept the quote from Andy Yeoman. <i>Parish Emergency Assistance Scheme (PEAS) – annual return</i> The Chmn circulated the requirements for this winter and the Clerk will forward to Jack Francis, Wiltshire Council. A copy of the The Parish Council flood plan is on the website.	Chmn  Cllr LT  Clerk  Clerk
54/17	<b>7. <u>Finance</u></b> 7.1 Opening balance in the Treasurer’s Account: £11,795.47 7.2 Cheques to be paid: SLCC membership: £37 7.3 <i>PC supports Emergency Response Team’s Application to SSE for an emergency generator.</i> The Chmn explained that Fovant PC had applied for a grant from SSE for 2 small generators and lighting equipment. In the event of flooding, the generator can power the emergency lights at night. If Chilmark is successful with the application one could be kept at Ridge and the other in a steel cabinet in the yard behind the Reading Room or a preferred location. The Clerk was asked to write to the Secretary or Chair of the Reading Room, supplying dimensions and full details, to ask if they would be agreeable to this arrangement. It transpired that the grant application had to be submitted before the deadline which was before the PC meeting. The Chair of the Reading Room confirmed that the Committee does not want the responsibility for the maintenance nor the cost insurance, or the storage of fuel. The Chmn said that there	Clerk

	<p>would be 5 litres in a steel lockable cabinet which is fire proof. The Vice Chmn said that it would most likely be used in an emergency during an electricity failure. There may be some associated expenditure for which they would ask the PC for a contribution. The Chmn proposed the PC acceptance of the SSE grant application. All agreed.</p> <p><i>The PC is resolved to purchase a SID in conjunction with neighbouring parishes.</i></p> <p>The Chmn explained that the device monitors the speed of approaching vehicles and some even display smiling and disapproving faces. The Area Board will give a grant towards the purchase of a unit to be shared amongst a consortium of villages. It may be possible for Chilmark to join with Dinton and Teffont and we await information and costings from Charles Smith, of Dinton PC. The cost could be in the region of £500 and it would run off a solar panel and be fixed with brackets to poles on the B3089 in the vicinity of the Black Dog, locations which are agreed by Highways Dept. This was considered and the Vice Chmn recommended no action for the short term and all agreed.</p> <p><i>7.5 Closure of Audit FY 2016-17</i></p> <p>The Clerk reported that Grant Thornton had completed the external audit 10/8/17 and commented that the internal auditors had indicated that the PC holds petty cash. The Vice Chmn explained that the auditor’s interpretation of petty cash is slightly different. The Clerk will circulate the documents to members and post it on the website. The accounts are available for members of the public to view 9am – 5pm Monday – Friday if required.</p>	Clerk
55/17	<p><b>8. <u>Planning Applications</u></b></p> <p><i>Consultation on the Pre-submission draft Wilts Housing Site Allocations Plan.</i></p> <p>Tisbury are finding it difficult to meet their housing requirement and are under pressure to find new sites within the curtilage of the parish. Small villages such as Chilmark are still only designated to receive infill.</p> <p>The PC are in favour of this proposal and the Clerk was asked to respond that Chilmark confirms its status as a small village suitable only for infill.</p> <p><i>Difficulties with registration on Homes 4 Wiltshire Scheme re: Section 106 properties</i></p> <p>The Chmn explained that under the Housing rules, applicants with a connection to Chilmark should be considered first for properties at Fricker’s Paddock. There are instances where potential local applicants have had difficulties obtaining registration with Homes4Wiltshire and homes have been allocated to applicants from</p>	Clerk

	<p>other catchment areas who do not meet the criteria. More publicity needs to be given to inform applicants they should apply through the Open Housing Register. If they have difficulties then they should contact the Parish Council. This advice should be advertised in Village Voice and the subject brought forward in 2 years' time.</p> <p><u>17/07223/FUL – Fairways, Frog Lane, SP3 5BB, Extension and Conversion of Garage to extra bedroom.</u> No comment.</p> <p><u>17/07458/FUL – No 8 Ridgeway, SP3 5BX. Fit Grey Cementile Cladding to the rendered areas of the property.</u></p> <p>Normally it is only necessary to comply with building regs but in the AONB, applicants must seek planning permission. No comment.</p> <p><u>No 6 Ridgeway – Certificate of Lawfulness</u></p> <p>Building regulations were complied with but the window in the gable end of the house requires planning permission. After 4 years it is deemed to exist. However a certificate of lawfulness is required. The Vice Chmn confirmed that the PC has seen evidence that the work was completed in 2010 and this is conclusive. Seconded by Cllr EP.</p>	<p>Chmn</p> <p>Clerk</p>
56/17	<p><b>9. <u>Highway Matters</u></b></p> <p>9.2 <i>Speed Indicator Device – discussed as above.</i></p> <p>9.3 <i>EHD signage – CATG issue 4723</i></p> <p>The Chmn and Tim Barter made a list of the signage in the village and recommendations for what is required. Members were asked to check this and discuss their views at the next PC meeting.</p> <p>9.4 <i>Chil BOAT8A update</i></p> <p>The Vice Chmn is of the opinion that all the groundwork had been carried out and that no more info was required from the PC. It would probably be resolved and a definitive map would be issued. The Chmn concurred and all agreed. (BF in 6 months' time)</p> <p>9.5 <i>Agreement from Head Teacher to site salt bin outside School entrance op bridge.</i> The Clerk circulated the agreement to all members. The Vice Chmn proposed that the PC purchase a salt bin from the precept. Seconded by Cllr LT. Regrettably, Wilts Council no longer supply or repair bins. However the salt will be supplied through the Wilts Council Parish Emergency Assistance Scheme.</p>	<p>Cllrs</p> <p>Chmn/Clerk</p>
57/17	<p><b>10. <u>Update from Danny Everett WCC re: legal response to Chilmark Winterbourne.</u></b></p> <p>Danny Everett has received a response from the Legal Dept and he holds relevant documents. The Chmn and Clerk persistently request an appointment to view these documents but he is off sick. He will not forward copies to the PC so we wait until an interview can be arranged, mindful of the fact that this is an urgent problem which needs to be resolved asp. Cllr EP suggested that the PC clear the top end of the Winterbourne and then riparian owners could continue to maintain it. The Chmn said this would be costly on the precept and</p>	<p>Chmn/Clerk</p>

	could set a precedent.	
58/17	<p><b>11. <u>Short Notice Items</u></b>  The Chmn reported that the finger post at Railway Cottage had been smashed and that Wilts Council has removed. Regrettably due to budgetary constraints they will not replace it and it would be up to the PC. The Clerk was asked to write a letter to Wilts Councillor B Wayman expressing disappointment.  Cllr LT volunteered to be trained as the Dementia Champion and will give talks on what it entails to become a Dementia Friend.</p>	<p>Clerk</p> <p>Cllr LT</p>
59/17	<p><b>12. <u>Items for Village Voice/website</u></b>  Co-option of Anne McGrail, Housing application process for Fricker's Paddock, Dog fouling, Dementia Champion, date of next meeting.</p>	
60/17	<p><b>13. <u>Date of next meeting:</u></b> 1 November 2017 at 7pm in the Reading Room.</p>	
	<p>Signed:</p> <p>Chairman: _____ Date: _____</p>	